

TEXAS WATER UTILITIES ASSOCIATION
Program Report Form

1. TWUA. District/Chapter: _____
2. Time, Date and Location of Meeting: _____

3. Name of Person Submitting Report: _____
4. Speaker's Name, Position and Affiliated Organization: _____

5. Topic and Description of Education Program (Describe in Sufficient Detail to Document Program Content):

6. Length of Education Program in minutes: _____
7. Time and topics discussed in peer to peer training: _____

8. Length of Meeting in hours and minutes: _____
9. Any problems encountered or lessons learned from this month's meeting: _____

10. Any other suggestions on improving District meetings, training topics, speakers, etc: _____

Number of Members Present: _____ Number of Guests Present: _____ Total Present: _____